



Laguna Woods History Center

A non-profit 501c(3) organization/TIN95-3213797

ARCHIVE STORAGE AUTHORIZATION FORM – CALENDAR YEAR (January through December)

By signing below as Club President, I acknowledge and agree to the terms of the Club Archive Storage Policy and shall hold harmless the Laguna Woods History Center, the City of Laguna Woods (as a partner of the Center), the Golden Rain Foundation of Laguna Woods (as owner of the premises where the Center operates), and Village Management Services, Inc. (as the managing agent of the premises where the Center operates) for any liability whatsoever for the status, condition or continued existence of our Club items stored in the Center’s Archives. Further, I attest that I have been authorized by the Club to enter into this agreement on its behalf.

Club members listed below are authorized to remove and/or contribute materials to the archives. Other names may be added or removed by the President via written notice to the History Center.

Participation in the Club Storage program is available at a \$50.00 annual storage fee. See below for details.

Club Name	
Mailing Address	
Email Address	
President: Authorized Person #1 & Phone (print)	
Authorized Person #2/Phone (print)	
Authorized Person #3/Phone (print)	

By President: _____ Date _____

This form along with payment of \$50.00 is due and is in effect for this calendar year (January through December)

- Enclosed is Check # _____ for \$ _____ payable to: Laguna Woods History Center, P.O. Box 2220 Laguna Hills, CA 92654
- or credit card payment through www.lagunawoodshistory.org

Office use: Date received _____, by _____